

8 July 1953

Memorandum for: Director of Personnel

Subject: [REDACTED]

1. I wish to take this opportunity to express the appreciation of this office for making available to us the services of [REDACTED] of the Personnel Office for the six weeks' period during which [REDACTED] of the Office of Legislative Counsel was on leave. We had specifically requested that [REDACTED] be made available in view of the fact that, for a considerable period of time, she had been handling the personnel aspects of legislative referrals to your office. In the performance of that function [REDACTED] had always been extremely cooperative and had always performed these duties in a superior manner in so far as our office was concerned.

2. [REDACTED] performance of duties, during the six weeks in which she was assigned to the Legislative Counsel's Office, has also been of superior quality. Her cooperation, willingness and ability have contributed greatly to the effective operations of that office during this period.

3. It is requested that this memorandum be included in Miss [REDACTED] personnel file, and we also wish to renew our thanks to you for making [REDACTED] available from your staff.

Lawrence R. Houston  
General Counsel

OGC/WLP:jps  
Distribution:  
orig & 1 - add  
2 - OGC